



**MINUTES FOR THE  
SPECIAL BOARD OF REGENTS MEETING  
NORTHERN MARIANAS COLLEGE  
Wednesday, February 3, 2016  
3:20p.m**

**Call Meeting to Order**

The special scheduled meeting of the Board of Regents of the Northern Marianas College was held on Wednesday, February 3, 2016, in the BOR Conference Room, Saipan Campus. Chairperson Frank M. Rabauliman called the meeting to order at 3:20p.m. Chairperson Rabauliman welcomed everyone to the meeting and called for a roll call of the members as follows:

**ROLL CALL**

**Board Members:**

Present: Frank M. Rabauliman, Chairperson  
Elaine Hocog Orilla, Vice-Chairperson  
Michaela U. Sanchez, Treasurer  
Maria (Malua) T. Peter, Regent  
Elizabeth D. Rechebei, Ed.D., Regent  
Cynthia I. Deleon Guerrero, Regent

Excused Absent: Juan T. Lizama, Regent

**NMC Staff & Faculty:**

Sharon Y. Hart, Ph.D., Executive Secretary to the Board of Regents/NMC President Hart  
Daisy M. Propst, Director of Financial Aid  
Jackie P. Che, Director of Institutional Effectiveness  
Amanda Allen, Direct of Distance Education/Accreditation Liaison Officer  
Tim Kocke, Dean of CREES  
Barbara Merfalen, Dean of Academic Programs and Services  
Novelyn Tenorio, Human Resources Office  
Tracy Guerrero, Chief Financial Officer  
David J. Attao, Dean of Administration and Resource Development  
Jonathan Liwag, Information Technology Director  
Helen B. Camacho, Board Secretary (Recorder)

**Board of Regents Legal Counsel:**

Jesus C. Borja

**Review and Adoption of Agenda**

- **2-03-16 Special Board Meeting Agenda**

**BOARD ACTION:** Regent Orilla moved to adopt the agenda and seconded by Regent Rechebei. All members voted yes, the motion passed. The February 3, 2016 Special meeting agenda is adopted without changes.

### **PUBLIC COMMENT PERIOD**

No public participation.

### **OLD BUSINESS**

- Board Resolution No. 2016-02 - Presidential Search

**Tabled.**

### **NEW BUSINESS**

- **Memorandum of Agreement with NMTI (CW Funds) -**

**BOARD ACTION:** Regent Peter moved to authorize Chairperson Rabauliman to sign the Memorandum of Agreement with NMTI provided that the division of the money is equal and seconded by Regent Orilla. All members voted yes, the motion passed. So noted, if the money is not equal then it comes back to the full board.

- **Facilities Plan**

Chairperson Rabauliman explained that it was his recommendation to include the facilities plan agenda because in a recent meeting with FEMA Officials discussed the 404 and 406 mitigation monies. The purpose of the 404 mitigation monies is specifically for the facilities. The 406 mitigation monies is everything related to Typhoon Soudelor. He added that there are some conditions or restrictions as to the use of the monies particularly the monies that derived from the Project Worksheets that were approved for the college.

John Guerrero, Facilities Manager provided an update. The Northern Marianas College was awarded 4.5 Million dollars from FEMA for repairs of the damaged buildings. The 404 and 406 programs are both mitigation monies. He added that there are other programs like the 428 mitigation monies that allows for alternate projects. The bottom line is a decision needs to be made especially with those that are time sensitive.

Dr. Hart recommended that the college revisit the facilities master plan especially after the destruction of the recent Typhoon. She added that it's our time to go through and look at our long-term goals for the institution. A thorough inspection and review of the state of these buildings is so very important because the Typhoon has completely changed everything.

Chairperson Rabauliman requested for draft policies at its next meeting as follows:

Audit Committee Policy  
Finance and Facilities Policy

Regent Rechebei also recommended that the college come up with a strategic plan on facilities for the entire NMC campus on all three islands.

Chairperson Rabauliman called for a short break at 4:25p.m. Break ended at 4:29p.m and Chairperson Rabauliman called the meeting back to order at 4:29p.m. The board continued discussions on the matter of the Presidential Search resolution.

## OLD BUSINESS (Con't)

- Board Resolution No. 2016-02 - Presidential Search

Regent Deleon Guerrero, Presidential Search Committee Chair indicated that copies of the original resolution and also the colored version with the suggested amendments from the Administrative support committee. The following are the recommended changes to the resolution:

1. Job Vacancy Announcement Period: Last sentence to read - The minimum amount of time for accepting applications would be atleast 1 month, from the first day of the JVA announcement.
2. Page 2: Procedures: strike "is notified."
3. The expectation of the foreign equivalency will be in the JVA; the final resolution will not have this language.
4. Page 3: Preferred Qualification will be stricken.
5. Page 4: Remove all the timeframes.
6. Page 4: Strike out the video and telephone.
7. Page 4: Strike out transition and replace with "succession."
8. Page 3: Recommendation that the top six candidates are listed in an unranked manner.

**BOARD ACTION:** Regent Deleon Guerrero moved to amend the Presidential Resolution and seconded by Regent Peter. All members voted yes, the motion passed. The Board Resolution No. 2016-02 is amended with the recommended changes.

## EXECUTIVE SESSION

**BOARD ACTION:** Regent Orilla moved to go into executive session at 4:59p.m. and seconded by Regent Rechebei. All members voted yes, the motion passed. Executive Session ended at 5:55p.m.

The special meeting of the Board of Regents reconvened from Executive Session at 5:55p.m. Upon convening the meeting, the board took the following action:

**BOARD ACTION:** Regent Deleon Guerrero moved to approve the request made by President Hart to go on personal leave and seconded by Regent Rechebei. All members voted yes, the motion passed.

- **Appointment for Acting President**

**BOARD ACTION:** Regent Sanchez moved to appoint Mr. David J. Attao to serve as Acting President and seconded by Regent Rechebei. All members voted yes, the motion passed.

## ADJOURNMENT

There being no further business to come before the Board of Regents, the meeting was adjourned at 6:00p.m.